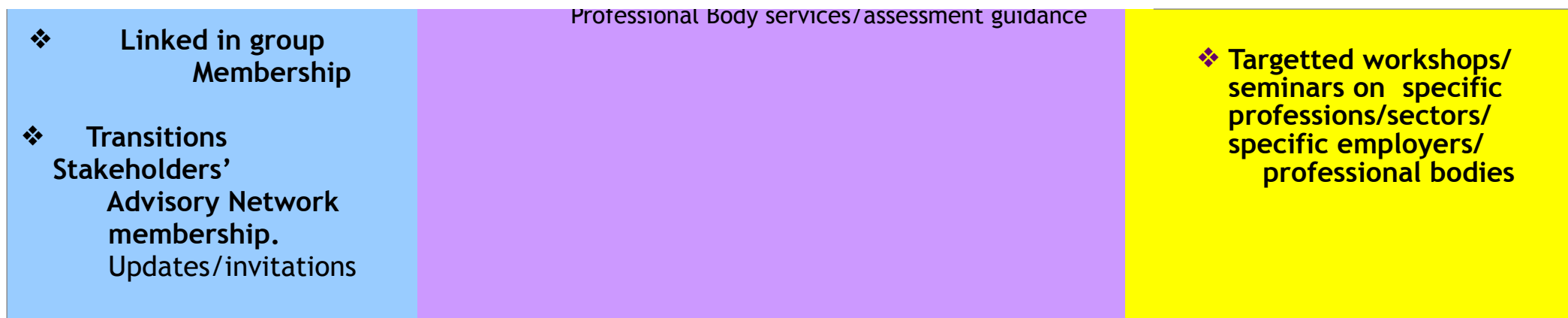


Transitions services and selection criteria

<p><u>Registration</u></p> <ul style="list-style-type: none"> <li>❖ Application Form</li> <li>❖ ID document</li> <li>❖ English and Employment support self-assessment/ESOL test</li> <li>❖ Statement of Service signed</li> </ul>	<p><i>(Waiting list applies. Offered according to date of registration/new availability of services for specific sectors/ professions)</i></p> <p><u>1-1 Professional Hire Pathway</u></p> <ul style="list-style-type: none"> <li>❖ 1-1 intensive services</li> </ul>	<p><i>(Offered according to date of registration and/or availability)</i></p> <p><u>Workshops: delivered with Corporates and employed candidates</u></p>
	<ul style="list-style-type: none"> <li>❖ Transitions Structured 2-6 month Internship services</li> </ul>	<ul style="list-style-type: none"> <li>❖ Initial UK Jobsearch Orientation Workshop <i>(Corporate speaker, including employed candidate speakers)</i></li> </ul>
	<ul style="list-style-type: none"> <li>❖ Professional Development Portfolio building Targetted Labour Market research Skills and Experience profiling</li> </ul>	



### Selection Criteria (for all services)

When an application form is received for any Transitions services, Transitions will follow a transparent, candidate centred process to learn if the client satisfies the following strict selection criteria. If the candidate does not, then Transitions programmes are not currently the best route to follow. For example, there may be a need for English development or significant careers guidance or another suitable service already exists (eg Health and Teaching professionals) Transitions will explain this to the candidate & suggest other agencies for support at that time.

***Please note:** if a support programme in your occupation already exists in another organisation, Transitions will refer applicants there. For example, refugee health professionals. (see [www.transitions-london.co.uk](http://www.transitions-london.co.uk) for links). If significant careers guidance is required to decide on career direction, applicant will be referred to other guidance services for additional support. Candidate may reapply for jobsearch support when clear on career direction.*

### **Eligibility criteria for Transitions services**

1. **Permission to Work** Has provided evidence of immigration status given following application for Asylum in the UK. *(All Home Office responses to Asylum applications that provide permission to work are eligible. UK citizenship is also eligible, unless not permitted by an external funder.)*
2. **Business English level** ESOL level 2 standard at least. Tested by written exercise and spoken interview
3. **Employment support requirements of client**
  - a) Is a Professional in terms of career focus and skill level (ie at least either an overseas or UK graduate or with significant occupational experience and at least approximately level 6 - Degree skills level). Health & Teaching professionals are currently referred to other organisations.
  - b) Already has clear informed choice of choice of profession and wishes further employment support. (not education/training support) Tested by written exercise.
  - c) Does **not** need to gain further qualifications in order to find skilled job in their profession.
- 4) **Transitions Application Form and Written Assessment**  
Has completed the Transitions Application Form and Written Assessment to evidence the above

### **ADDITIONAL SELECTION CRITERIA FOR SPECIFIC SERVICE**

1. Initial registration and selection for all services is carried out according to strict date order of satisfying above eligibility criteria
2. Candidates, including returning candidates may be prioritised if a service arises that matches their professional profile and no other suitable candidate is placed before them on the registration list.